



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

MEMORANDUM

**TO: Members of the School Board
Lori White, Superintendent
Mitsi Corcoran, Chief Financial Officer**

FROM: Pat Black, CPPB, Director of Materials Management

TITLE: APPROVAL TO AWARD BID #0586 FOR WINDOW COVERINGS AND WINDOW FILM – INSTALLATION AND REPAIR SERVICES

Bids to provide Window Coverings and Window Film - Installation and Repair Services were received from five vendors on January 26, 2010. The bid of CVB, Inc., dba Coastal Window Treatments for window coverings installation and repair and the bid of Quality Window Tinting for window film installation and repair were the best low bids meeting the advertised specifications based on a sample scenario. The bid of LoLo's Blind and Drape Studio was non-responsive to the requirement to provide a metal strap or scissors system. The vertical blind portion of Window Decor's bid was non-responsive to specifying the manufacturer and providing manufacturer's price sheets. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are contained in the capital budget allocated to the Facilities Services Department.

Requested by:
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 02-09-10

Fiscal Impact: Not to exceed
\$55,000.00

Funding: 1180 - Capital

Recommended Motion: That the bid of CVB, Inc., dba Coastal Window Treatments for window coverings installation and repair and the bid of Quality Window Tinting for window film installation and repair, in an amount not to exceed \$55,000.00, be approved for award and purchase.

(over)

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Window Coverings and Window Film - Installation and Repair Services - Bid #0586

Bid opening: January 26, 2010 at 3:30 p.m.

Description		Unit	CVB, Inc., dba Coastal Window Treatments	LoLo's Blind and Drape Studio
Category I - Vertical Louver Blinds (price by Category IA or IB)				
A.	Pricing by Manufacturer's Percentage Discount from List.			
Indicate name of manufacturer and percentage discount from manufacturer's list price for complete blinds (to include a standard valance, track, pvc slats, and pulley system) or all components of such: Provide manufacturer's list price catalog.				
1.	Manufacturer			
		% discount		
2.	Manufacturer			
		% discount		
OR				
B.	Pricing by manufactured size.			
	Using 3 1/2" wide vanes			
3.	Blinds up to 42" in height: (price to be based on track width)	per inch	\$0.85*	\$0.67
4.	Blinds up to 84" in height: (price to be based on track width)	per inch	\$1.10*	\$0.84
a.	Add per inch based on track width for blinds over 84" in height each additional 12" in height over 84"	add per inch	\$0.10	\$0.125
5.	Replacement track only (price to be based on width)	per inch	\$0.70*	\$0.37
6.	Replacement PVC vanes only - up to 42" in length	each	\$2.25	\$1.16
7.	Replacement PVC vanes only - up to 84" in length	each	\$2.50	\$2.03
8.	Replacement PVC vanes for each additional 12" in length	add for each 12"	\$0.30	\$0.30
	Using 2" wide vanes			
9.	Blinds up to 42" in height: (price to be based on track width)	per inch	\$1.70*	\$1.14
10.	Blinds up to 84" in height: (price to be based on track width)	per inch	\$2.20*	\$1.60
a.	Add per inch (price based on track width) for blinds over 84" in height each additional 12" in height over 84"	add per inch	\$0.20	\$0.24
11.	Replacement track only (price to be based on width)	per inch	\$1.25*	\$0.47

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Tabulation for Window Coverings and Window Film - Installation and Repair Services - Bid #0586

Bid opening: January 26, 2010 at 3:30 p.m.

Description		Unit	Quality Window Tinting	Sew What Home Design, Inc.	Window Décor
Category I - Vertical Louver Blinds (price by Category IA or IB)					
A.	Pricing by Manufacturer's Percentage Discount from List.				
Indicate name of manufacturer and percentage discount from manufacturer's list price for complete blinds (to include a standard valance, track, pvc slats, and pulley system) or all components of such: Provide manufacturer's list price catalog.					
1.	Manufacturer		Vista Products	Superior Design Products (SDP)	
		% discount	65%	20%	70%
2.	Manufacturer				
		% discount			
OR					
B.	Pricing by manufactured size.				
	Using 3 1/2" wide vanes				
3.	Blinds up to 42" in height: (price to be based on track width)	per inch			
4.	Blinds up to 84" in height: (price to be based on track width)	per inch			
a.	Add per inch based on track width for blinds over 84" in height each additional 12" in height over 84"	add per inch			
5.	Replacement track only (price to be based on width)	per inch			
6.	Replacement PVC vanes only - up to 42" in length	each			
7.	Replacement PVC vanes only - up to 84" in length	each			
8.	Replacement PVC vanes for each additional 12" in length	add for each 12"			
	Using 2" wide vanes				
9.	Blinds up to 42" in height: (price to be based on track width)	per inch			
10.	Blinds up to 84" in height: (price to be based on track width)	per inch			
a.	Add per inch (price based on track width) for blinds over 84" in height each additional 12" in height over 84"	add per inch			
11.	Replacement track only (price to be based on width)	per inch			

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Bid opening: January 26, 2010 at 3:30 p.m.

Description		Unit	CVB, Inc., dba Coastal Window Treatments	LoLo's Blind and Drape Studio
Category 1B - Vertical Louver Blinds (Continued)				
12.	Replacement PVC vanes only - up to 42" in length	each	\$2.25	\$1.33
13.	Replacement PVC vanes only - up to 84" in length	each	\$2.50	\$2.41
14.	Replacement PVC vanes for each additional 12" in length	add for each 12"	\$0.30	\$0.44
15.	Replacement valance only	per linear foot	\$2.75	\$2.28
Category II - Installation Labor for Discounted or Manufactured Vertical Blinds and Components				
16.	Installation labor for vertical blinds and replacement tracks	per inch	\$0.35	\$0.26
17.	Removal of existing verticals	each	up to 72" wide - \$8.00 >72" wide - \$10.00	\$5.00
18.	Minimum installation labor for vertical blinds and all components	min	\$55.00	\$48.88
Category III - Aluminum Horizontal Blinds				
Vista Products or approved alternate. Indicate name of manufacturer and percentage discount from manufacturer's list price. If bidding other than Vista Products, complete specifications sufficient to evaluate product must be submitted with bid.				
1" Horizontal blinds				
19.	Manufacturer		Vista Products	Graber Performance Supreme
		% discount	72.5%	0.55% multiplier
20.	Manufacturer			
		% discount		
1/2" Horizontal blinds				
21.	Manufacturer		Vista Products	Graber Micro Supreme
		% discount	65%	0.55% multiplier
22.	Manufacturer			
		% discount		

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Description		Unit	Quality Window Tinting	Sew What Home Design, Inc.	Window Décor
Category 1B - Vertical Louver Blinds (Continued)					
12.	Replacement PVC vanes only - up to 42" in length	each			
13.	Replacement PVC vanes only - up to 84" in length	each			
14.	Replacement PVC vanes for each additional 12" in length	add for each 12"			
15.	Replacement valance only	per linear foot			
Category II - Installation Labor for Discounted or Manufactured Vertical Blinds and Components					
16.	Installation labor for vertical blinds and replacement tracks	per inch	\$50.00/unit	\$0.40	\$0.30
17.	Removal of existing verticals	each	\$15.00	\$10.00	\$6.00
18.	Minimum installation labor for vertical blinds and all components	min	\$65.00	\$45.00	\$65.00
Category III - Aluminum Horizontal Blinds					
Vista Products or approved alternate. Indicate name of manufacturer and percentage discount from manufacturer's list price. If bidding other than Vista Products, complete specifications sufficient to evaluate product must be submitted with bid.					
1" Horizontal blinds					
19.	Manufacturer		Vista Products	Superior Design Products (SDP)	Vista Products
		% discount	65%	35%	72%
20.	Manufacturer			Graber	
		% discount		35%	
1/2" Horizontal blinds					
21.	Manufacturer		Vista Products	Superior Design Products (SDP)	Vista Products
		% discount	65%	35%	65%
22.	Manufacturer			Graber	
		% discount		35%	

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Tabulation for Window Coverings and Window Film - Installation and Repair Services - Bid #0586

Bid opening: January 26, 2010 at 3:30 p.m.

Description		Unit	CVB, Inc., dba Coastal Window Treatments	LoLo's Blind and Drape Studio
Category III - Aluminum Horizontal Blinds (Continued)				
2" Horizontal blinds				
23.	Manufacturer		Vista Products	Graber Grandeur
		% discount	60%	.48% multiplier
24.	Manufacturer			
		% discount		
25.	Installation labor for aluminum horizontal blinds	each	up to 52" wide - \$9.00 >52" wide - \$12.00	\$10.00
26.	Removal of existing aluminum horizontal blinds	each	up to 52" wide \$6.00 >52" wide - \$ 8.00	\$5.00
27.	Minimum labor for horizontal blinds	min	\$55.00	\$48.88
Category IV - Roller Shades				
Vista Products or approved alternate. Indicate name of manufacturer and percentage discount from manufacturer's list price. If bidding other than Vista Products, complete specifications sufficient to evaluate product must be submitted with bid.				
28.	Manufacturer		Vista Products	Tontine Vinyl
		% discount	10%	43%
29.	Manufacturer			Phifer Sheerweave 10% Openness
		% discount		43%
30.	Installation labor for roller shades	each	up to 52" wide - \$9.00 >52" wide - \$12.00	\$15.00
31.	Removal of existing roller shades	each	up to 52" wide \$6.00 >52" wide - \$ 8.00	\$48.88
32.	Minimum labor for roller shades	min	\$55.00	

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Description		Unit	Quality Window Tinting	Sew What Home Design, Inc.	Window Décor
Category III - Aluminum Horizontal Blinds (Continued)					
2" Horizontal blinds					
23.	Manufacturer		Vista Products	Superior Design Products (SDP)	Vista Products
		% discount	65%	35%	60%
24.	Manufacturer			Graber	
		% discount		35%	
25.	Installation labor for aluminum horizontal blinds	each	\$15.00	\$15.00	\$6.00
26.	Removal of existing aluminum horizontal blinds	each	\$15.00	\$10.00	\$4.00
27.	Minimum labor for horizontal blinds	min	\$65.00	\$45.00	\$65.00
Category IV - Roller Shades					
Vista Products or approved alternate. Indicate name of manufacturer and percentage discount from manufacturer's list price. If bidding other than Vista Products, complete specifications sufficient to evaluate product must be submitted with bid.					
28.	Manufacturer		Vista Products		Vista Products
		% discount	20%		20%
29.	Manufacturer				
		% discount			
30.	Installation labor for roller shades	each	\$15.00	\$15.00	\$6.00
31.	Removal of existing roller shades	each	\$15.00	\$10.00	\$4.00
32.	Minimum labor for roller shades	min	\$65.00	\$45.00	\$65.00

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Bid opening: January 26, 2010 at 3:30 p.m.

Description		Unit	CVB, Inc., dba Coastal Window Treatments	LoLo's Blind and Drape Studio
Category V - Repair Labor and Repair Parts				
Labor				
This labor category is for service calls made to repair existing blinds. Repair labor is not to be used in conjunction with the above vertical blind, aluminum blind, or roller shade items. Repair labor includes consumable supplies, overhead and profit.				
33.	Standard working hours (Monday through Friday 7:00 A.M. - 5:00 P.M.; hourly rate, including overhead and profit	per hour	\$55.00	\$20.13
34.	Non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate including overhead and profit.	per hour	\$55.00	\$25.88
Repair Parts - (Functional component of a unit)				
35.	Repair parts for repair to blinds are to be billed at net cost. Include a percentage allowed for overhead and profit. (A mark-up on sales tax will not be allowed). A copy of the supply house invoice shall be submitted with the Contractor's invoice.	% mark-up	Miscellaneous repair and replacement parts will be provided at no charge	12%
Category VI- Window Film				
Madico Window Films or approved alternate. Indicate name of manufacturer and pricing for product including installation per square foot for window film. If bidding other than Madico Window Film, complete specifications sufficient to evaluate product must be submitted with bid.				
2 Mil Solar Film				
36.	Manufacturer		Madico-Standard Reflective and Neutralux films / Insulux films	
		installed per sq ft	\$3.75 / \$4.00	
37.	Removal of Existing window film	per sq ft	\$2.00	
38.	Minimum labor for window film	min	Minimum order (Labor and film) - \$90.00	

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Category V - Repair Labor and Repair Parts					
Labor					
This labor category is for service calls made to repair existing blinds. Repair labor is not to be used in conjunction with the above vertical blind, aluminum blind, or roller shade items. Repair labor includes consumable supplies, overhead and profit.					
33.	Standard working hours (Monday through Friday 7:00 A.M. - 5:00 P.M.; hourly rate, including overhead and profit	per hour	\$65.00	\$25.00	\$25.00
34.	Non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate including overhead and profit.	per hour	\$75.00	\$30.00	\$35.00
Repair Parts - (Functional component of a unit)					
35.	Repair parts for repair to blinds are to be billed at net cost. Include a percentage allowed for overhead and profit. (A mark-up on sales tax will not be allowed). A copy of the supply house invoice shall be submitted with the Contractor's invoice.	% mark-up	15%	15%	15%
Category VI- Window Film					
Madico Window Films or approved alternate. Indicate name of manufacturer and pricing for product including installation per square foot for window film. If bidding other than Madico Window Film, complete specifications sufficient to evaluate product must be submitted with bid.					
2 Mil Solar Film					
36.	Manufacturer		Madico Solar Film 2 mil		
		installed per sq ft	\$3.50		\$5.00
37.	Removal of Existing window film	per sq ft	\$1.00		\$2.00
38.	Minimum labor for window film	min	\$65.00		\$65.00

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Description		Unit	CVB, Inc., dba Coastal Window Treatments	LoLo's Blind and Drape Studio
Category VII - Rental of Equipment				
This category is for special rental equipment that is used on occasion, not in the regular course of window coverings and window film installation and repair services and only used with prior written approval.				
39.	Rental shall be billed at net cost. Include a percentage allowed for overhead and profit. (A mark-up of sales tax will not be allowed. A copy of the itemized rental invoice from the supplier shall be submitted with the Contractor's invoice.	% mark-up	15%	14%
			Items 3 - 5 and 9 - 11: Pricing starts at 36" minimum	
Contact Person:			David R. Hartman	Anne Stuckey
Address:			4666 Ashton Road	3604 South Osprey Avenue
			Sarasota, FL 34233	Sarsaota, FL 34239
Phone:			941-923-7622	941-925-0123
Fax:			941-923-7653	941-926-0343
Federal ID:			650229527	201956401
Email:			coastalwindowtreatment @comcast.net	annewyper @yahoo.co.uk

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This category is for special rental equipment that is used on occasion, not in the regular course of window coverings and window film installation and repair services and only used with prior written approval.					
39.	Rental shall be billed at net cost. Include a percentage allowed for overhead and profit. (A mark-up of sales tax will not be allowed. A copy of the itemized rental invoice from the supplier shall be submitted with the Contractor's invoice.	% mark-up	15%	15%	15%
Contact Person:			Stephen K. Black	Andrea McClary	Grant Treiber
Address:			941 Hancock Avenue	110 West Central Avenue	1212 East Venice Avenue
			Sarasota, FL 34232	Winter Haven, FL 33880	Venice, FL 34285
Phone:			941-371-6837	863-401-2559	941-483-3344
Fax:			941-371-1459	863-401-2559	941-483-3322
Federal ID:			651136743	208657144	
Email:			hawaigirl@comcast.net	sewwhathomedesign@yahoo.com	info@windowdecorinc.com
			Recorded by: Peggy Long		
			Witnessed by: Carol A. Lichon		